



Clearances Information

Needed Certifications:

All prospective PACS-affiliated volunteers and interns must obtain the three following certifications in order to be cleared to work with our programs:

1. Report of criminal history from the Pennsylvania State Police.
2. Child Abuse History certification from the Department of Human Services.
3. Fingerprint based federal criminal history (FBI) submitted through the Pennsylvania State Police (some may be exempt from this requirement – see details online).
 - Use SERVICE CODE: 1KG6ZJ

Submission of Clearances:

Prior to the first day of your volunteer/intern experience, a copy of certifications must be submitted to Pitt-Assisted Communities & Schools.

Pitt-Assisted Communities & Schools (PACS)
CEC - Homewood
622 N. Homewood Ave
Pittsburgh, PA 15208

Or Email:
pittpacs@pitt.edu

Link for Instructions on **ALL Three** Certifications:

<http://www.dhs.pa.gov/publications/findaform/childabusehistoryclearanceforms/index.htm>

Costs Associated with Clearances:

If you are a volunteer, fees are waived for the child abuse history and the PA criminal background check. The fee for the FBI criminal history fingerprint is \$22.60.

If you have questions, please contact us pittpacs@pitt.edu